



FALL 2011-2012 REGISTRATION FORM
FULLY LIENCED AND ACCREDITED

STUDENT INFORMATION

LAST NAME: _____ FIRST NAME: _____

CIRCLE ONE: MALE OR FEMALE DOB: _____ AGE: _____











SCHOOL: _____ ENROLMENT GRADE: _____

Please choose from the following list, which program you are enrolling your child in with the Boys & Girls Club. All Kinder Club care includes before school care. See page 6-10 for program details.
(CIRCLE ONLY ONE):

- AFTER SCHOOL** **BEFORE SCHOOL** **BEFORE & AFTER SCHOOL** **KINDER CLUB NORTH AM CARE**
(Your child attends kindergarten in the afternoon)

KINDER CLUB NORTH PM CARE
(Your child attends kindergarten in the morning)

ADD ON PROGRAMS (SEE PAGE 8 FOR DETAILS) – CHECK THOSE YOU WISH TO REGISTER FOR

-  DRAMA & ARTS FALL SEMESTER \$180.00
-  DRAMA & ARTS SPRING SEMESTER \$180
-  KARATE KIDS FALL SEMESTER \$60.00
-  KARATE KIDS SPRING SEMESTER \$60.00
-  BE FIT FOR LIFE **ACTIVE BODY ADVENTURE** FALL SEMESTER \$60.00
-  BE FIT FOR LIFE **MOVE TO IMPROVE** FALL SEMESTER \$60.00
-  BE FIT FOR LIFE **ACTIVE ATE** FALL SEMESTER \$60.00
-  BE FIT FOR LIFE **ACTIVE BODY ADVENTURE** SPRING SEMESTER \$60.00
-  BE FIT FOR LIFE **MOVE TO IMPROVE** SPRING SEMESTER \$60.00
-  BE FIT FOR LIFE **ACTIVE ATE** SPRING SEMESTER \$60.00

GUARDIAN SIGNATURE: _____ DATE: _____



GUARDIAN INFORMATION

MOTHERS LAST NAME: _____ MOTHERS FIRST NAME: _____

ADDRESS: _____ POSTAL CODE: _____

PHONE NUMBER: _____ CELL: _____ WORK: _____

(IF DIFFERENT FROM MOTHER)

FATHERS LAST NAME: _____ FATHERS FIRST NAME: _____

ADDRESS: _____ POSTAL CODE: _____

PHONE NUMBER: _____ CELL: _____ WORK: _____

FAMILY INFORMATION

LANGUAGES SPOKEN: _____

ARE THERE ANY PARENTAL RESTRICITONS: _____

CHILDS FEARS: _____

PLEASE LIST ANY TRADITIONS, CULTURAL PRACTICES OR SPECIFIC ACTIVITIES THAT YOU WOULD LIKE TO SEE INCORPORATED INTO OUR PROGRAM:

GUARDIAN SIGNATURE: _____ DATE: _____



MEDICAL INFORMATION

FAMILY DOCTOR: _____ CLINIC PHONE NUMBER: _____

PERSONAL HEALTH CARE NUMBER: _____

ALLERGIES: _____

MEDICAL CONCERNS (EPI PEN, ASTHMA ETC):

ARE IMMUNIZATIONS UP TO DATE: YES NO

EMERGENCY INFORMATION (IN THE EVENT WE ARE NOT ABLE TO CONTACT YOU THE FOLLOWING INDIVIDUALS WILL BE CONTACTED REGARDING THE CARE OF YOUR CHILD. THE BOYS & GIRLS CLUB WILL RELEASE THE CHILD INTO THEIR CARE IF NECESSARY.)

EMERGENCY CONTACT #1: _____

RELATIONSHIP TO CHILD: _____

ADDRESS & POSTAL CODE: _____

HOME PHONE: _____ CELL: _____ WORK: _____

EMERGENCY CONTACT #2: _____

RELATIONSHIP TO CHILD: _____

ADDRESS & POSTAL CODE: _____

HOME PHONE: _____ CELL: _____ WORK: _____

GUARDIAN SIGNATURE: _____ DATE: _____



PERSONS AUTHORIZED TO PICK UP MY CHILD(REN)

#1 NAME: _____ RELATIONSHIP: _____

ADDRESS & POSTAL CODE: _____

HOME PHONE: _____ CELL: _____ WORK: _____

#2 NAME: _____ RELATIONSHIP: _____

ADDRESS & POSTAL CODE: _____

HOME PHONE: _____ CELL: _____ WORK: _____

#3 NAME: _____ RELATIONSHIP: _____

ADDRESS & POSTAL CODE: _____

HOME PHONE: _____ CELL: _____ WORK: _____

#4 NAME: _____ RELATIONSHIP: _____

ADDRESS & POSTAL CODE: _____

HOME PHONE: _____ CELL: _____ WORK: _____

#5 NAME: _____ RELATIONSHIP: _____

ADDRESS & POSTAL CODE: _____

HOME PHONE: _____ CELL: _____ WORK: _____

GUARDIAN SIGNATURE: _____ DATE: _____



PERMISSIONS

1. I GIVE THE BOYS & GIRLS CLUB PERMISSION TO APPLY SUNSCREEN & BUG SPRAY TO MY CHILD

INITIAL: _____

2. I UNDERSTAND THAT THE BOYS & GIRLS CLUB CONDUCTS OFF SITE ACTIVITIES AND I GIVE ADVANCED PERMISSION FOR MY CHILD TO ATTEND ANY AND ALL OFF SITE ACTIVITIES. I UNDERSTAND THAT I WILL BE NOTIFIED WHERE MY CHILD IS GOING PRIOR TO THE OUTING.

INITIAL: _____

3. I GIVE THE BOYS & GIRLS CLUB PERMISSION TO PHOTOGRAPH MY CHILD AND INCLUDE THEM IN CLUB MARKETING MATERIALS (NEWS LETTER, WEBSITE ETC).

INITIAL: _____

4. I GIVE PERMISSION FOR MY CHILD TO USE THE CLIMBING WALL.

INITIAL: _____

GUARDIAN SIGNATURE: _____ DATE: _____



PROGRAMS & RATES

AFTER SCHOOL PROGRAM

This program is for children who require care after school only. Children are welcome from any school; however, we only pick up from the following schools: *Galbraith, Westminster, Senator Buchanan, St. Mary's & St. Paul's*. Your child will be given an afternoon snack with this program. PD days and early dismissals are included in this program; however, you are required to sign your child up for those days when sign-up sheets are available (usually 5-7 days prior).

Programing included in your fees is as follows:

- **4:00 – 4:15** When all the schools have arrived we have snack that reaches at least two of the Canadian food guide options.
- **4:15 – 4:30** The children and team leaders all help and clean up after snack the kindergarten children will come in and then we all sit down to go over the daily options.
- **4:30 – 5:30** Some of the options that the kids get to choose from are craft, science, board games, X-box Kinect, Wii, computers, cooking, karaoke, girls only, boys only, movie, and gym.
- **5:30 – 5:45** The children participate in “club clean up” where they help clean up after their options they participated in.
- **5:45 – 6:00** The children have free time in the main room, outside or computer room.
- **6:00** Children go home

In our Afterschool and Kindergarten Program we have implemented a “special day.” What this means, is that each child will receive a special one on one day with a leader where they get to do whatever they want to. For example if a child wants to go get an ice cream, or a Slurpee, or go buy some toys form the dollar store they can do it.

New to our program is community involvement. We are privileged to welcome local sports teams and dance instructors who come and teach our kids some new sports and new dance techniques to encourage a more healthy and active lifestyle both at the club and at home. These programs vary and are ongoing throughout the year.

Off-site (field trips) happen on Friday afternoons and parents will be notified of dates and locations ahead of time. Some examples include; movie theatre, art museum, swimming, mini-golf etc.

RATE: \$200 PER MONTH

GUARDIAN SIGNATURE: _____ DATE: _____
BEFORE SCHOOL PROGRAM (7:00 am – 8:30pm)



This program is for children who require care before school. Children are welcome from any school; however we only deliver children to the following schools: *Galbraith, Westminster, Senator Buchanan, & St. Paul's*. You may combine this program with the *Daze End Program*. Note: Space is limited. Please arrive early for registration.

RATE: \$75 PER MONTH

KINDER CLUB PROGRAMS

This program is for children who attend kindergarten in either the morning or afternoon. For the Kinder Care North Program, we accept children from any school. However; we only pick up from and deliver children to Galbraith, Westminster, Senator Buchanan, St. Paul's & St. Mary's. This program includes both before and after school care, afternoon/morning snack, all day Fridays, PD days and all extended holidays such as Christmas, Easter and Reading Week. However; you must sign your child up for those school closures when signup sheets are available (usually 5-7 days prior for PD days and 3-4 weeks prior for extended holidays).

Programing for Kinder Club included in your fees is as follows:

The kindergarten program is a program that will be essentially play based. Children learn through open ended play, so there will be a variety of "play" areas and activities available for the children. These play areas enhance learning e.g., water area, sand area, dramatic play area, literacy area, art area, and block area. Activity in the gym and weather permitting, outside play is also implemented to encourage a healthy appreciation of physical activity The different activities and play areas will be planned, implemented, and catered to the children's interest.

RATE: \$400 PER MONTH

EXTENDED HOLIDAYS (AFTER SCHOOL PROGRAM ONLY. NOT APPLICABLE TO KINDERCLUB)

Extended Holidays are comprised of Christmas Break, Reading Week and Easter Holidays. There is no additional charge for these if your child is enrolled in our Kinder Care Program. If you child is enrolled in the after school, before school or before and after school program there is an additional charge and you must sign your child up prior to the holiday. Sign up sheets are posted 3-4 weeks prior to the holiday. Within one week prior to the holiday, no cancellations are accepted and the extra charges will be added to the following month's fees.

RATE: \$75 PER WEEK PER CHILD

IMPORTANT – PLEASE READ – APPLICABLE TO ALL ACCOUNTS

*****Each account will incur a flat rate agency fee of 5% of the total fees per month to cover account management costs such as processing payments, registrations & bank fees. This charge also helps to cover costs associated with administration of extended holidays, PD days, yearly statements, receipts, ad-on programs, child documentation and any notifications**.***

GUARDIAN SIGNATURE: _____

DATE: _____



ADD ON PROGRAMS

THE FOLLOWING PROGRAMS ARE OFFERED TO ALL CHILDREN AT THE BOYS & GIRLS CLUB FOR ADDITIONAL FEES. TO SIGN UP FOR THESE PROGRAMS SEE PAGE 1 OF THE REGISTRATION FORM.

MCGILL MUSIC & ARTS SCHOOL



McGill Blvd. Music and Arts School is a community based, non-profit organization dedicated to music education and the promotion of creative and performing arts for people of all ages in and around Lethbridge. Individual or group lessons in numerous instruments and art forms are provided by qualified teachers, strengthening the lives of students through the power of music and arts. Developing artistic talents in young students is vital to student development

McGill Music & Arts School has partnered up with us to provide voice, music and drama classes right here at the club! The classes will be broken up into 2 semesters; September to December and then January to May.

DRAMA & ARTS:

- MINIMUM OF 6 STUDENTS PER SEMESTER REQUIRED, MAXIMUM OF 30 STUDENTS ACCEPTED PER SEMESTER. ENCOURAGE YOUR FRIENDS WHOSE CHILDREN ALSO ATTEND THE CLUB TO SIGN THEIR CHILDREN UP! IF MINIMUM REQUIREMENTS ARE NOT MET, NO ADDITIONAL FEES WILL BE CHARGED.
- CLASSES RUN ON WEDNESDAYS FROM 4:00 PM TO 6:00 PM
- CLASSES COST \$150 (15 WEEKS PER SEMESTER) PLUS \$30 HOSTING FEE
 - TOTAL COST \$180 PER SEMESTER PER CHILD
 - PAYMENT DUE AT THE BEGINNING OF THE SEMESTER

GUITAR:

- MINIMUM 2 STUDENTS, MAXIMUM 6 STUDENTS PER SEMESTER. IF MINIMUM REQUIREMENTS ARE NOT MET PLEASE REFER TO PRIVATE LESSONS BELOW.
- CLASSES RUN ON WEDNESDAYS FROM 4:00 PM TO 6:00 PM
- CLASSES COST \$150 (15 WEEKS PER SEMESTER) PLUS \$30 HOSTING FEE
 - TOTAL COST \$180 PER SEMESTER PER CHILD
 - PAYMENT DUE AT THE BEGINNING OF THE SEMESTER

PRIVATE VOICE OR PIANO:

- CLASSES RUN ON WEDNESDAY FROM 4:00 PM TO 4:30 PM
- CLASSES COST \$225 (15 WEEKS PER SEMESTER) PLUS \$30 HOSTING FEE
 - TOTAL COST \$255 PER SEMESTER PER CHILD
 - PAYMENT DUE AT THE BEGINNING OF THE SEMESTER





KARATE KIDS

Karate Kids is a non-Contact Martial Arts: authentic movements originating from masters in Japan. This program comes with everything the child will need to participate including a keepsake DVD and Karate uniform. The program is based on 2 crucial aspects to child development:

FITNESS: *games and drills that teach fitness techniques while developing fine motor skills and increase levels of strength and endurance*

CHARACTER EDUCATION: *lessons in respect, responsibility, integrity, kindness, self-discipline and honesty. The program incorporates the individual initiatives of the Boys & Girls Club into the lesson plan.*

- CLASSES RUN ON FRIDAY FROM 1:30 PM TO 3:30 PM FOR 12 WEEKS PER SEMESTER
- MINIMUM 8 CHILDREN PER SEMESTER
- CLASSES COST \$60 PER SEMESTER
 - PAYMENT DUE AT THE BEGINNING OF THE SEMESTER

BE FIT FOR LIFE (THROUGH THE LETHBRIDGE COLLEGE)



Each class requires a minimum 8 students and a maximum 25 per semester. Each class costs \$60 per student, per semester. Payment is due at the beginning of the semester.

Active Body Adventure (5-11yrs)- Get moving with this 12 week fitness based program that challenges your child's overall fitness! Each week we will focus on a component of fitness such as cardiovascular endurance, muscular strength & endurance and flexibility to encourage a lifelong relationship with physical activity. Each child will be provided the opportunity to test their fitness skills and improve, based on their personal results, over the 12 week program. There will be take home activities and ideas that will help get your whole family moving together!

Move to Improve! (5-11yrs)- Enhance your child's physical literacy skills with this 8 week program designed to teach the FUNdamentals! Using a fun games approach your child will enhance their basic movement skills such as jumping, catching, throwing and running! The ABC's of athleticism such as agility balance and coordination will also be taught. Once these skills have been developed your child will experience a wide variety of sports such as soccer, basketball, football to showcase their improved physical literacy skills!



Active Ate (5-11yrs)- This 6 week program offers a unique approach to active living by combining three components essential to the development of a healthier lifestyle! Active Ate is designed to teach children the importance of, and the necessary skills to lead lifelong, healthy and productive lives! Topics such as nutrition, self-esteem, body image and physical activity will be covered in FUN interactive ways!

GUARDIAN SIGNATURE: _____

DATE: _____



PAYMENT AGREEMENT

IF YOU ARE APPROVED FOR SUBSIDY OR APPLYING FOR SUBSIDY FILL OUT THIS PAGE

1. IF YOU HAVE ALREADY BEEN APPROVED FOR SUBSIDY PLEASE FILL OUT THE FOLLOWING:

SUBSIDY NUMBER: _____ AMMOUNT APPROVED: _____

SUBSIDY START DATE: _____ SUBSIDY EXPIRY DATE: _____

2. IF YOU ARE APPLYING FOR SUBSIDY BUT HAVE YET TO BE APPROVED CHECK THIS BOX

IMPORTANT

IF YOU ARE NEW TO THE BOYS & GIRLS CLUB REGARDLESS OF YOUR SUBSIDY HISTORY, SUBSIDY WILL ONLY PAY BASED ON DIRECT CHILD CARE HOURS FOR THE FIRST AND LAST MONTHS OF ENROLLMENT. MORE OFTEN THAN NOT, THE AMOUNT SUBSIDY PAYS FOR THESE 2 MONTHS IS NOT EQUAL TO THE TOTAL FEE DUE. IT IS THE GUARDIAN'S RESPONSIBILITY TO PAY THE PARENT PORTION AS REQUESTED BY AUTHORIZED BOYS & GIRLS CLUB STAFF.

IN SOME INSTANCES WHERE EXTRA CHARGES ARE INCURRED SUCH AS EXTENDED HOLIDAYS, SUBSIDY MAY NOT COVER THE TOTAL COST OF FEES AND IT IS THEN THE GUARDIAN'S RESPONSIBILITY TO PAY THE PARENT PORTION AS REQUESTED BY AUTHORIZED BOYS & GIRLS CLUB STAFF.

THE BOYS & GIRLS CLUB OF LETHBRIDGE & DISTRICT ACCEPTS PAYMENT OF PARENT PORTIONS IN TWO WAYS. PLEASE SELECT YOUR PREFERRED METHOD AND FILL IN THE REQUIRED INFORMATION.

PRE AUTHORIZED *DIRECT DEBIT*

VOID CHEQUE ATTACHED

BANK ACCOUNT INFORMATION

ACCOUNT INFO	TRANSIT	BANK	ACCOUNT
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PRE AUTHORIZED CREDIT CARD PAYMENT

CARD TYPE	VISA	M/C	NUMBER	EXP. DATE
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GUARDIAN SIGNATURE: _____ **DATE:** _____

By signing this page you authorize the Boys & Girls Club of Lethbridge & District to debit your bank account or credit card for any charges over and above the amount subsidy pays per month. In the event that subsidy pays for an amount we have previously debited, you will be reimbursed. Payment will be withdrawn on the 1st of every month. Please ensure sufficient funds are available.



PAYMENT AGREEMENT

IF YOU ARE NOT USING SUBSIDY TO AID IN PAYMENT OF YOUR FEES PLEASE FILL OUT THIS PAGE

THE BOYS & GIRLS CLUB OF LETHBRIDGE & DISTRICT ACCEPTS PAYMENT OF MONTHLY FEES IN TWO WAYS. PLEASE SELECT YOUR PREFERRED METHOD AND FILL IN THE REQUIRED INFORMATION.

PRE AUTHORIZED DIRECT DEBIT

VOID CHEQUE ATTACHED

BANK ACCOUNT INFORMATION

ACCOUNT INFO	TRANSIT	BANK	ACCOUNT
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PRE AUTHORIZED CREDIT CARD PAYMENT

CARD TYPE	VISA	M/C	NUMBER	EXP. DATE
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IMPORTANT

EXTENDED HOLIDAYS

Extended Holidays are comprised of Christmas Break, Reading Week and Easter Holidays. There is no additional charge for these if your child is enrolled in our Kinder Care Program. If you child is enrolled in the after school, before school or before and after school program there is an additional charge and you must sign your child up prior to the holiday. Sign up sheets are posted 3-4 weeks prior to the holiday. Within one week prior to the holiday, no cancellations are accepted and the extra charges will be added to the following month's fees.

RATE: \$75 PER WEEK PER CHILD

GUARDIAN SIGNATURE: _____

DATE: _____

By signing this page you authorize the Boys & Girls Club of Lethbridge & District to debit your bank account or credit card for the full amount due each month. You will be notified of any charges above your contracted monthly fees. Payment will be withdrawn on the 1st of every month. Please ensure sufficient funds are available.



GENERAL PAYMENT INFORMATION

1. For those who choose subsidy as their primary method of payment, you will receive paper receipts for any parent portions you pay. Keep these receipts as statements WILL NOT be issued for tax purposes.
2. For those who choose pre authorized direct debit or pre authorized credit card payments, a statement will be issued the following February for income tax purposes.
3. If fees are paid by subsidy, the \$50 refundable deposit will be issued via cheque after the last month of attendance of any registration season (summer or fall). If fees are paid by pre authorized direct debit or credit card, the \$50 refundable deposit will be applied to the last month of attendance of any registration season (summer or fall).
4. **THE \$50 DEPOSIT IS ONLY CONSIDERED REFUNDABLE IF THE ACCOUNT IS IN GOOD STANDING. IF YOU FAIL TO MAKE A PAYMENT OR A PAYMENT IS RETURNED FOR ANY REASON, THE DEPOSIT WILL NOT BE REFUNDED.**
5. If a payment is returned for any reason, a \$25 service charge will be applied to represent a payment.
6. if 3 payments are returned in any school year, the account will be placed in immediate suspension and only certified cheques dated the first of the month will be accepted.

GUARDIAN SIGNATURE: _____

DATE: _____



MEDICATION CONSENT FORM

PLEASE FILL OUT THIS FORM IF THE BOYS & GIRLS CLUB OF LETHBRIDGE & DISTRICT IS
REQUIRED TO ADMINISTER MEDICATION TO YOUR CHILD WHILE IN ATTENDANCE.

PLEASE NOTE, THAT ANY MEDICATION MUST BE IN ITS ORIGINAL CONTAINER WITH DOSAGE
INSTRUCTIONS FROM THE PHYSICIAN CLEARLY INDICATED

MEDICATION: _____

DOSAGE: _____

TIMES TO BE GIVEN: _____

ADDITIONAL INSTRUCTIONS: _____

**IF YOU DO NOT REQUIRE USE OF THIS FORM AT THE TIME OF REGISTRATION, PLEASE DETACH
AND KEEP FOR FUTURE USE.**

GUARDIAN SIGNATURE: _____ DATE: _____



NOTICE OF CANCELLATION

PLEASE DETATCH AND KEEP THIS FORM FOR FUTURE USE

IN ORDER TO CANCEL YOUR REGISTRATION WITH THE BOYS & GIRLS CLUB OF LETHBRIDGE & DISTRICT, YOU MUST FILL OUT THIS FORM AND SUBMIT IT TO RECEPTION NO LESS THAN 2 WEEKS PRIOR TO THE LAST DATE YOUR CHILD WILL ATTEND THE CLUB. THE 2 WEEK NOTICE IS REQUIRED TO CANCEL ANY PRE AUTHORIZED PAYMENT PLANS AND OR SUBSIDY TO ENSURE THAT ADDITIONAL PAYMENTS ARE NOT PROCESSED. FAILURE TO GIVE ADEQUATE NOTICE WILL RESULT IN FULL FEES BEING WITHDRAWN FROM THE CHOSEN PAYMENT OPTION.

CHILDS NAME: _____

GUARDIAN'S NAME: _____

PROGRAM ENROLLED IN: _____

MONTHLY FEE: _____

AS THE PARENT/GUARDIAN OF _____, I AM

ADVISING THAT AS OF _____ HE/SHE WILL NO LONGER BE

ATTENDING THE BOYS & GIRLS CLUB OF LETHBRIDGE & DISTRICT.

GUARDIAN SIGNATURE: _____ TODAYS DATE: _____

ACCEPTED BY: _____ TODAYS DATE: _____



CHECK LIST

- CORRECT CONTACT INFORMATION

- CORRECT EMERGENCY INFORMATION

- PERMISSIONS CHECKED OFF

- MEDICAL CONCERNS LISTED

- PERSONAL HEALTH CARE NUMBER LISTED

- PRE AUTHORIZED PAYMENT METHOD FILLED OUT COMPLETELY

- DEPOSIT PAYMENT READY

- ALL PAGES OF REGISTRATION FORM HAVE BEEN READ AND SIGNED

- CANCELLATION FORM DETACHED FOR FUTURE USE

- I HAVE READ THE PARENT HANDBOOK LOCATED ON WWW.BGCLETHBRIDGE.COM

BY SIGNING THIS PAGE I AGREE TO THE TERMS AND CONDITIONS PRESENTED IN THIS REGISTRATION FORM AS WELL, I AGREE TO THE TERMS AND CONDITIONS PRESENTED IN THE PARENT HAND BOOK.

GUARDIAN SIGNATURE: _____

DATE: _____